



Rotary Club of \_\_\_\_\_

**Attendance Report**  
(Due by 10<sup>th</sup> of the Month)

Date: \_\_\_\_\_ Time: \_\_\_\_\_

To: Cheryl Delgado  
District Secretary

Phone: 908-771-0717  
FAX: 908-771-9204  
E-mail: rotary7510@aol.com

From: \_\_\_\_\_  
Secretary

Phone: \_\_\_\_\_  
FAX: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Re: \_\_\_\_\_ 2007/2008 Attendance  
(month)

Number of pages including cover sheet: \_\_\_\_

TOTAL MEMBERSHIP AT END OF PREVIOUS MONTH(excluding honorary): \_\_\_\_

TOTAL MEMBERSHIP AT END OF REPORTING MONTH(excluding honorary): \_\_\_\_

# OF NEW MEMBERS DURING MONTH: \_\_\_\_\_ (list below)

# OF MEMBERS RESIGNED DURING MONTH: \_\_\_\_\_ (list below)

NET GAIN(LOSS) FOR MONTH: \_\_\_\_\_

% AVERAGE ATTENDANCE THIS MONTH: \_\_\_\_\_

NUMBER OF MEETINGS HELD THIS MONTH: \_\_\_\_\_

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New member: Name \_\_\_\_\_  
Address \_\_\_\_\_

Sponsor: \_\_\_\_\_

Resigned member: Name \_\_\_\_\_  
Address \_\_\_\_\_

(Add additional pages with new/resigned member information, if necessary)